



This form is to be completed by a Basso Kids Ministry Leader whenever mild medical attention is provided to a child, or to bring a matter to the parents' attention (such as a scrape, need for band aide or possible bruise).

The completed form should be provided to the parent, and a copy returned to Basso Church, Administration Officer (Kerry Jacques) via email:

admin@bassochurch.org.au

GENERAL INFORMATION

Date: _____ Time of incident: _____

Child's name: _____

DETAILS:

THIS IS HOW WE TREATED IT:

Leader Name: _____

Parent Name: _____ Parent Signed: _____

Date: _____

Please take a copy of the completed form.

Original to parent, copy returned to Basso Church, Administration Officer (Kerry Jacques) via email: admin@bassochurch.org.au

Office Use Only: Form to be scanned and filed.
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